



REPOST

Posted March 24, 2020

Communication, Media and Film
Faculty of Arts, Humanities and Social Sciences

Sessional/Overload Course Offerings

The Department of Communication, Media and Film intends to offer the following course(s) during the Summer 2020 Semester

In accordance with Article 54 of the 2017-21 Faculty Association Collective Agreement, the Department of Communication, Media and Film invites applications from qualified individuals interested in teaching the following course(s) during Summer 2020.

Summer 2020 (12 weeks, May-August)

GENG-8000-3. Technical Communications

Monday / Wednesday 10:00 am to 11:20 am

Engineering Technical Communications will prepare Master of Engineering (MEng) students to communicate technical information clearly and concisely, in written, oral, and graphical form. This course will include topics such as grammar; sentence structure; rhetorical situation; organizing information for readability; developing credible argument; writing reports, proposals, and instructions; professional and employment communications; information literacy, referencing, and ethical considerations; preparing and delivering presentations; visual and graphical communications; page design; and corporate culture. Students will also work in teams to prepare written and oral communications for a major project. **This course will be presented in 3 lecture hours per week.**

The successful candidate will have:

- (i) a MA or PhD in Technical Writing, Business Writing, Composition, English, or related cognate field
- (ii) a record of successful teaching at the university level

All Candidates should include the following:

- A brief statement that explains how the applicant's teaching and research background prepares her/him to teach this particular course
- A previous syllabus related to the subject matter or a sample syllabus of the advertised course

New Applications should include the following: (If candidate previously taught at U of Windsor, then review Article 54:08 b)

- Letter of application, including statement of citizenship/immigration status
- A current curriculum vitae (for the Faculty Association template click here: <https://www.wufa.ca/article-131/schedule-a-curriculum-vitae-form>)
- A brief statement that explains how the applicant's teaching and research background prepares her/him to teach this course.
- A previous syllabus related to the subject matter or a sample syllabus of the advertised course
- A statement of teaching philosophy and interests
- Three **current** letters of reference
- Evidence of qualifications (e.g. transcripts, certification of degrees, courses taken, dissertation and thesis topic, indications of successful teaching, etc.)

Candidates who have previously taught at the University in the past two (2) years (article 54:08 a) and have submitted their written statement of interest by March 1 annually shall be considered for all courses to which they are qualified to teach. Those who have taught previously at the University shall not be required to complete the application form or supply letters of recommendation for each reappointment (article 54:08 b).

If you need an accommodation for any part of the application process, please notify the Office of the Dean, Ms. Janee Stallard at janee@uwindsor.ca. Should you require further information on accommodation, please visit the website of the Office of Human Rights, Equity & Accessibility (OHREA) <http://www.uwindsor.ca/ohrea/> .

Applications should be sent to:

Dr. Johanna Frank
Department Communication, Media and Film
Faculty of Arts, Humanities and Social Sciences,
Rm. 4116 Lambton Tower
University of Windsor, Windsor, ON N9B 3P4
jfrank@uwindsor.ca

DEADLINE FOR RECEIPT OF APPLICATIONS: March 31, 2020 at 10:00am.

(Subject to change, sufficient enrolment, and budgetary approval)

The University of Windsor is committed to equity in its academic policies, practices, and programs; supports diversity in its teaching, learning, and work environments; and ensures that applications from members of traditionally marginalized groups are seriously considered under its employment equity policy. Those who would contribute to the further diversification of our faculty and its scholarship include, but are not limited to, women, Aboriginal peoples, persons with disabilities, members of visible minorities, and members of sexual minority groups, are encouraged to apply and to self-identify.